



OFFICE OF THE PRINCIPAL
GANDHI INSTITUTE OF EXCELLENT TECHNOCRATS
SANTI NIKETAN, GHANGAPATANA, BHUBANESWAR, 752054.

Ref. No.:

Date:

OFFICE ORDER
Grievance and Redressal Committee
Academic Year 2022-23

Objectives: As per the provision of AICTE act 2012 (Establishment of mechanism for grievance redressal) a grievance redressal committee has been formed in GIET in order to sort out the grievances of students, staff and faculty and their redressal.

Sl. No.	Name	Position
1	Dr. Subhrajit Pradhan (Principal, Gandhi Institute of Excellent Technocrats)	Chairperson
2	Prof.Tarakant Sahoo (Assistant Professor Basic Science and humanities, Gandhi Institute of Excellent Technocrats)	Convenor (Ex Officio)
3	Dr.Niyati Nyak (Associate Professor Civil, Gandhi Institute of Excellent Technocrats)	Co-Convenor
4	Prof.Ajanta Priyadarshini (Assistant Professor EE, Gandhi Institute of Excellent Technocrats)	Member
5	Mr.Jatindra Mishra (AO Academics,Gandhi Institute of Excellent Technocrats)	Member
6	Mrs. Sumita Padhi (Director T & P, Gandhi Institute of Excellent Technocrats)	Member
7	Prof.Jyotipadman Acharya (Assistant Professor Basic Science and humanities,Gandhi Institute of Excellent Technocrats)	Member
8	Prof.R P Pradhan (Assistant Professor Mechanical, Gandhi Institute of Excellent Technocrats)	Member
9	Prof.Samarendra Samal (Assistant Professor ECE, Gandhi Institute of Excellent Technocrats)	Member

Roles & Responsibilities:

- The grievance and redressal committee should look after all the complains, appeals and grievances apart from students/staff/faculty from time to time in order to solve their problems and provide them the legal justice.
The committee should be impartial, neat, clean and fair while exercising its power and takes decision in order to provide impartial judgements to the related victims.
- To prevent the irregularity in the admission process if complains/anamolies /discriminatory practises against students are visible.
- To ensure and protect the denial quality of education as assured by the Institute.
- To ensure and check non-transparent or unfair means/policies in the process of evaluation.
- The committee shall be convened at least a meeting once in a month for monitoring the related activities if any.

**Principal
Gandhi Institute of Excellent Technocrats
Ghangapatna, Bhubaneswar**

Memo No _____/GIET-Ghangapatna/

Date:-

Copy to:

1. Hon'ble Vice-Chairman for favour of information.
2. Dean Academics/Dean Student Affairs/ Dean R&D/A.O.(Academics)/Director T&P/ All HODs/ /Asst.Manager-HR/A.O.(Admin)/T&P Cell/ Library/Exam.Section/Staff Circular.
3. Person Concern for the information/personal file for record.

**Principal
Gandhi Institute of Excellent Technocrats
Ghangapatna, Bhubaneswar**